



VC Tutorial

Believe | Enroll | Achieve

Legal | Health | Tourism | Culinary Arts | SAT

345.927.1782

vctutorial@gmail.com | www.vctutorial.com



ALLIED HEALTH PROGRAMME STUDENT HANDBOOK



American
International School of Medicine



CHARTERED INSTITUTE
OF LEGAL EXECUTIVES

JANUARY-DECEMBER 2014

VC Tutorial's Allied Health Programme

VC Tutorial Educational Centre seeks to provide certification in Allied Health. This course offers hands on training in the medical field and certifies persons to carry out lab work; assist licensed nurses; perform medical billing; execute EKGs and work in pharmacies.

These programs are geared to adequately certify individuals within our community in the medical field so that they can serve and improve our health care facilities on island.

Mission Statement: To prepare and produce Medical Assistants, who will function with proficiency and excellence in supporting the medical industry, with commitment to upward mobility and life-long learning.

Vision: To positively impact the Healthcare Delivery industry in Cayman and the Caribbean through training of students in the Allied Health.

Objective: To perfect knowledge, skills and aptitude in required in the field of Allied Health

VC Tutorial's Allied Health Programme Structure

VC Tutorial Allied Health Programme gives each student a chance to receive individual certification in each of the following courses:



Pharmacy Technician

CPhT



Phlebotomy Technician

CPT



EKG Technician

CET



Clinical Medical Assistant

CCMA



Billing & Coding Specialist

CBCS



Patient Care Technician/Assistant

CPCT/A



Medical Administrative Assistant

CMAA



Electronic Health Record Specialist

CEHRS

Schedule and Duration

Classes are ongoing and they continue through January – December 2014

Part Time courses: Two (2), two hour sessions per week, for five (5) months.

Full Time Courses: Classes are scheduled between the hours of 9am -12pm and 5:30 pm- 7 pm Mondays and Wednesdays over a 3-4 month period.

Intensive weekend courses: Classes will be held on alternate Saturdays over one month period from 9am –2pm

Registration

Registration is ongoing

Evaluation

Coursework, Assignments and Multiple Choice Quizzes

Tuition, Fees and Expenses

VC Tutorial Registration Fee	CI \$150.00
Tuition Cost	CI \$800 per certification
Examination Fee	CI \$250 per certification
Books	Complimentary

Payment Plans are available

Credit Union Loans and Scholarships available for Credit Union members

Government Scholarships currently being solicited

Please note all fees are subject to change as deemed necessary by Administration.

Accreditation

VC Tutorial Educational Centre provides certification in various areas of Allied Health and is currently seeking recognition and acceptance from the University of Technology (Jamaica).

Center Resources

Students are allowed electronic access to Online Books, Medical Material and VC Tutorial Library. Students will also receive hands on training at the Rapha Medical Centre.

Student Resources

- i) A classroom to comfortably accommodate 25 students.
- ii) Exposure to medical resources at the Rapha Medical Centre
- iii) A secure storage area for documents and other confidential materials

Medical Facilities Summer Tours

Students are given the opportunity to tour and conduct research at Medical Facilities all across the globe. This tour takes at the starting of July each year and on completion of this tour, students are awarded 1 College credit from the America International School of Medicine and Professionals would acquire CAT 1 CME's.

This year approximately 20 students from the Cayman Islands will travel to Panama to visit various Medical Facilities across the island.